



Full Legal Name of Organization _____
 EIN _____
 Address _____
 City _____ State _____
 Zip Code _____
 Phone _____ E-mail _____
 Is the Organization a _____ Church _____ Para Church Ministry
 Senior Pastor's Credentials are held with _____
 Date of Senior Pastor's ordination or issue of Credentials _____

Submit form along with \$250 renewal fee to:
 Apostolic Resource Center • 129 Bull Hill Lane • West Haven, CT 06516

Church Application
Renewal of Membership

Churches

1. Please Attach a copy of the church's Articles of Incorporation and Bylaws. If the church is not incorporated, please so indicate and attach a copy of the Church's Constitution or other organizing document.
2. Is the Senior Pastor of the church:
 - A. Called of God into the ministry of apostle, prophet, pastor, evangelist teacher or minister of helps? Yes No
 - B. Actively involved in the ministry and showing proof of the call of God on his or her life? Yes No
 - C. In agreement with the Statement of Faith of ARC? Yes No
3. Does your church operate exclusively for charitable, religious, and educational purposes? Yes No
4. Do you keep minutes of all business meetings of the church's decision making group (e.g., Board of Directors, Board of Elders, etc)? Yes No
5. Does the church handle its finances through a depository bank account with designated signatures on the account? Yes No
6. I understand my financial agreement to ARC goes beyond the annual dues and will contribute by:
 - ARC is requesting, ministers who are ordained by ARC to contribute 10%, as a tithe.
 - ARC is requesting, member ministries to contribute a percentage of ministry income as a fellowship offering to ARC of at least 1%. My accounting period ends on December 31 of each year.

**Check if
Applicable**

- All church business is conducted through a checking account.
- All checking accounts are maintained in the church name.
- No personal transactions are handled through the church checking accounts.
- All contributions received are deposited in the church checking account.
- The church continues to operate exclusively for charitable, religious, and educational purposes.
- The church Board of Directors (or equivalent body) met in the last year and a copy of the minutes of the annual meeting is attached.
- I understand my financial agreement to ARC goes beyond the annual dues and will contribute by personal tithe, a percentage of the churches income, or giving to ARC as a Missionary Support.

Please attach the Following

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- Authorization to Renew** ♦ A financial balance sheet and statement of revenue and expenses for the church.
 - ♦ A description of the churches ministry and program activities for the past year. (i.e. church bulletins)
 - ♦ A copy of the church's Bi-laws and Articles of Incorporation.

**Authorization to
Include under
IRS Group
Exemption
Letter**

By signing as the President or other authorized officer of this organization, I certify that this organization authorizes and requests renewal of its affiliation with Apostolic Resource Center.

Signature _____ Date _____

I hereby authorize ARC to continue to include this organization as a subordinate organization under ARC's group exemption letter. This is only needed if you have been granted tax exempt status under ARC.

Signature _____ Date _____